

## Institutional Factsheet – Erasmus+ 2022/23

### Institutional Information

Name of the institution	UNIVERSITY of BREMEN
Erasmus Code	D BREMEN01; PIC: 999987454
Institution website	<a href="https://www.uni-bremen.de/en/">https://www.uni-bremen.de/en/</a>

### Contacts International Office

Contact person	Barbara Hasenmüller
Responsibility	Institutional Erasmus Coordinator Contact person for outgoing students/staff mobility
Contact details	Enrique-Schmidt-Str. 7, D-28359 Bremen, GERMANY Phone: +49 421 218-60362 - Fax: +49 421 218 60370 Email: <a href="mailto:euprog@uni-bremen.de">euprog@uni-bremen.de</a> <a href="https://www.uni-bremen.de/en/studies/orientation-application/applying-for-a-place/applications-from-abroad/exchange-students-from-partner-universities.html">https://www.uni-bremen.de/en/studies/orientation-application/applying-for-a-place/applications-from-abroad/exchange-students-from-partner-universities.html</a>

Contact person	Cornelia Krain
Responsibility	Contact person for incoming students
Contact details	Phone: +49 421 218 60375 - Fax: +49 421 218 60370 Email: <a href="mailto:incoming@uni-bremen.de">incoming@uni-bremen.de</a> <a href="https://www.uni-bremen.de/en/studies/starting-your-studies/offers-for-international-students/newcomer-service-for-exchange-students/">https://www.uni-bremen.de/en/studies/starting-your-studies/offers-for-international-students/newcomer-service-for-exchange-students/</a>

### Departmental Erasmus Coordinators

[https://www.uni-bremen.de/fileadmin/user\\_upload/sites/international/ERASMUS\\_Dokumente/Erasmusbeauftragt.pdf](https://www.uni-bremen.de/fileadmin/user_upload/sites/international/ERASMUS_Dokumente/Erasmusbeauftragt.pdf)

### Academic Calendar 2022/23

<b><u>Winter Semester 2022/23:</u></b>	
Duration of semester	01.10.2022 - 31.03.2023
Orientation weeks (incl. language course)	26.09.2022 - 14.10.2022
Course/Lecture period	17.10.2022 - 03.02.2023
Christmas Holidays	23.12.2022 - 06.01.2023
<u>Public Holidays:</u>	
“Tag der deutschen Einheit“	03.10.2022
“Reformationstag“	31.10.2022
Christmas	25./26.12.2022
New Year’s Day	01.01.2023
<b><u>Summer Semester 2023:</u></b>	
Duration of semester	01.04.2023 - 30.09.2023
Orientation weeks (incl. language course)	20.03.2023 - 06.04.2023
Course/lecture period	11.04.2023 - 14.07.2023
<u>Public Holidays:</u>	
Good Friday and Easter Monday	07.04.2023 and 10.04.2023
“Tag der Arbeit“ (Labour Day)	01.05.2023
“Christi Himmelfahrt“ (Ascension Day)	18.05.2023
“Pfingsten“ (Pentecost)	28./29.05.2023

## Application Procedure and Admission/Enrolment

<b>Nominations</b>	Please send the list of nominated students to <a href="mailto:incoming@uni-bremen.de">incoming@uni-bremen.de</a> and to the Departmental Erasmus Coordinator (see link on p.1). Required information: full name of student, subject area of studies, study level, intended period of stay, email contact of student
<b>Nomination deadlines</b>	<b>31<sup>st</sup> of May</b> for winter semester and whole academic year <b>30<sup>th</sup> of November</b> for summer semester
<b>Online registration for the exchange at the International Office in "Mobility Online"</b>  <b>Online application for the enrolment as a visiting student at the University of Bremen in "MOIN"</b>	Nominated students are required to register online for the ERASMUS exchange in the database of the International Office ("Mobility Online") first. "Mobility Online" will be open from May to June (winter semester) and November to December (summer semester).  In a second step students have to apply online for visiting studies at the University of Bremen in the database of the Student Office "MOIN". MOIN will be accessible from July to September (for winter semester) and January to March (for summer semester). Students will receive the link to the online databases via email together with the relevant instructions. Required documents for both databases: <ul style="list-style-type: none"> <li>• signed online application form (generated in "Mobility Online")</li> <li>• certificate of student status at the home university (e.g. matriculation or enrolment)</li> <li>• relevant language certificates or signed declaration of language competence (generated in Mobility Online)</li> <li>• certificate of health insurance (European Health Insurance Card – EHIC or German statutory health insurance for students or TA11, TA9)</li> </ul>
<b>Deadlines</b>	Online registration for the ERASMUS exchange at the International Office (in "Mobility Online"): <b>30<sup>th</sup> of June</b> for winter semester and whole academic year <b>31<sup>st</sup> of December</b> for summer semester  Online application for the enrolment as a visiting student at the University of Bremen (in "MOIN") is recommended until: <b>15<sup>th</sup> of August</b> for winter semester <b>15<sup>th</sup> of February</b> for summer semester
<b>Invitation Letter</b>	Students who need a visa to enter Germany will receive an Invitation Letter for their visa application by email from the International Office.
<b>Admission/Enrolment</b>	Students will get the "Admission Letter" at the University of Bremen from the Student Office after submitting the online application as visiting student in "MOIN". The admission is not yet the enrolment! The enrolment certificate ("Immatrikulationsbescheinigung") at the University of Bremen will be issued only after the student has <ul style="list-style-type: none"> <li>- paid the semester contribution (see below)</li> <li>- submitted the original of the health insurance certificate (see below)</li> <li>- sent the original signed "Acceptance of a Study Place" by post to the Student Office.</li> </ul> Please note: The International Office does not have access to the database "MOIN" of the Student Office!

## Academic Information

<b>Course Catalogue</b>	The final version of the course list is usually published in August/September for the winter semester and in February/March for the summer semester. <a href="https://www.uni-bremen.de/en/studies/starting-your-studies/course-catalog/">https://www.uni-bremen.de/en/studies/starting-your-studies/course-catalog/</a>
<b>Teaching Language</b>	The main teaching language at the University of Bremen is German. The recommended German level to follow courses is B2 (according to the European language framework). To find courses taught in English select the respective field of study and then click on the button at the top "in english". There are also courses taught in English in "Global Education" for incoming exchange students. To view courses in Global Education scroll down to the bottom of the course list.
<b>Language Requirements</b>	German: B2 English (for English taught courses only): B2
<b>Grading System</b>	<b>Sehr gut</b> (Marks 1 and 1,3): Very good <b>Gut</b> (Marks 1,7; 2 and 2,3): Good <b>Befriedigend</b> (Marks 2,7; 3 and 3,3): Satisfactory <b>Ausreichend</b> (Marks 3,7 and 4): Sufficient <b>Nicht ausreichend</b> (Mark 5): Not sufficient / fail  An ECTS grading scale is not available.

## Practical Information

<b>Study Visa</b>  <u>Exception:</u> Registration according to the REST-Guideline	<b>Non-EU nationals</b> have to apply for a <b>study visa at the nearest German Embassy or Consulate</b> before entering Germany. Invitation Letters for the visa application are issued by the International Office upon receipt of the scan of the signed application documents.  Non-EU Erasmus students who have a <b>study visa</b> or a <b>residence permit for studies</b> for another EU-country which is valid until the end of the planned exchange period, have to be registered by the University of Bremen at the "Bundesamt für Migration und Flüchtlinge" (BAMF) <b>at least 30 days before the planned arrival date</b> according to the REST guideline 2016/801. BAMF will issue a mobility pass for the duration of the study period in Bremen.  Please note: If the residence title (study visa or residence permit for study purpose) <b>expires before the end of the planned study period in Germany</b> , a registration at the BAMF is not possible and students have to apply for a study visa instead (see above).
<b>Registration of Residence</b>	<u>Registration of Residence</u> (Meldebestätigung): All incoming students have to register with the city's authorities (BSC or BSU) within 2 weeks after taking residence in Bremen. Info: <a href="mailto:incoming@uni-bremen.de">incoming@uni-bremen.de</a>
<b>Health insurance</b>	Exchange students are required to have a valid health insurance that is equivalent to the German statutory health insurance, i.e. unlimited coverage of all treatments (incl. dental, psychological and pregnancy care) for the whole duration of their stay. <b>EU-Nationals:</b> European Health Insurance Card (EHIC) is accepted (French nationals should apply for EHIC as early as possible as it might take several weeks to obtain the EHIC card) <b>Turkish Nationals:</b> TA11 or TA9 form issued by SSK (Sosyal Sigortalar Kurumu) is also accepted. <b>Non-EU Nationals</b> should buy a German statutory health insurance (cost: 110,-€ per month) with one of the health insurance companies (AOK, TK) on campus. Applications can be made online from abroad. The certificate of health insurance has to be submitted to the Student Office for the enrollment procedure.  We recommend an additional travel insurance for the time gap between departure of the home country and the first day of the semester (1.10./1.4.) Foreign private health insurances for the purpose of visa applications are <b>not accepted</b> for the enrolment if they limit the coverage of cost or the duration of validity. Students will have to buy the statutory health insurance in addition to the foreign private health insurance. Info: <a href="mailto:incoming@uni-bremen.de">incoming@uni-bremen.de</a>
<b>Housing</b>	Students have to notify our accommodation team if they wish to get assistance in finding accommodation in private houses by ticking the appropriate box in the online application form in Mobility Online. Contact: <a href="mailto:accomm@uni-bremen.de">accomm@uni-bremen.de</a> Accommodation in student dorms: <a href="https://www.stw-bremen.de/de/wohnen">https://www.stw-bremen.de/de/wohnen</a> Website: <a href="https://www.uni-bremen.de/en/university/campus/housing.html">https://www.uni-bremen.de/en/university/campus/housing.html</a>

<b>Newcomer Service</b>	<p>The "Newcomer Service" for incoming students provides</p> <ul style="list-style-type: none"> <li>- orientation weeks and German intensive language courses 3 weeks before the start of lectures</li> <li>- special consultation hours of the Erasmus departmental coordinators during the orientation week</li> <li>- advice on all questions regarding arrival, registration etc. by student tutors at a "Welcome Desk"</li> </ul> <p>Details will be distributed to all incoming Erasmus Students a few weeks before the start of the semester.</p> <p><a href="https://www.uni-bremen.de/en/studies/starting-your-studies/offers-for-international-students/newcomer-service-for-exchange-students/">https://www.uni-bremen.de/en/studies/starting-your-studies/offers-for-international-students/newcomer-service-for-exchange-students/</a></p>
<b>Language courses</b>	<p>There is an optional intensive German language course during the three orientation weeks organized by the Goethe Institute Bremen. Students will receive 6 ECTS upon successful participation (levels A1-B2). Admission only for registered Erasmus students who have participated in the online placement test sent by Goethe Institute approx. 3 weeks after the end of the online registration period.</p> <p>Students may take more German language courses during the semester. Placement test before start of lectures is obligatory for participation.</p> <p>Cost: 6 ECTS of German language teaching are free of charge for exchange students, any additional ECTS have to be paid for (80,- € for 3 ECTS)</p> <p><a href="https://www.fremdsprachenzentrum-bremen.de/1509.0.html?&amp;L=1">https://www.fremdsprachenzentrum-bremen.de/1509.0.html?&amp;L=1</a></p>
<b>Semester contribution</b>	<p>Students are required to pay a semester contribution (winter semester 2021/22: 328,66 €) for the "Semesterticket", contribution to the "Studentenwerk" and to the Student Union ("AStA"). Exchange students from partner universities are exempted from the administration fee, thus paying less than regular students.</p> <p><a href="https://www.uni-bremen.de/en/studies/starting-your-studies/formalitaeten/re-enrollment-and-semester-contribution">https://www.uni-bremen.de/en/studies/starting-your-studies/formalitaeten/re-enrollment-and-semester-contribution</a></p>
<b>Transportation</b>	<p>Upon payment of the "semester contribution" students will receive a "Semesterticket". With the "Semesterticket" they can use all public transport in and around Bremen free of charge including regional trains to some cities close by. The semester ticket is valid from 1<sup>st</sup> of October to 31<sup>st</sup> of March (winter semester) or 1<sup>st</sup> April to 30<sup>th</sup> of September (summer semester).</p> <p><a href="http://www.asta.uni-bremen.de/service/semesterticket/">http://www.asta.uni-bremen.de/service/semesterticket/</a></p>
<b>Sports facilities</b>	<p>Sports courses and facilities are available for incoming students on campus for a small administrative fee.</p> <p><a href="http://www.hospo.uni-bremen.de/">http://www.hospo.uni-bremen.de/</a></p>